**Trinity Presbyterian Church**

**Annual Meeting of the Congregation**

**Hybrid (Zoom and In-Person)**

**January 29, 2023**

Stephanie Sorge, Moderator, called the meeting to order with prayer at 11:20am. A quorum was present.

The purposes of the meeting were to hear the annual Financial Report, approve the Pastor’s Terms of Call, elect a Nominating Committee, and conduct the yearly Corporation Meeting.

Stephanie reported that the Session had reviewed and approved the minutes of the January 30, 2022 Congregational and Corporation meetings at its regular meeting on February 20, 2022.

Linda Bradley, as chair of the Finance Team, shared the following information:

**2022 Financial Report**

**Budgeted expenses** $381,236 **Actual expenses**  $439,645

**Projected Income** $250,745 **Actual Income** $319,386

She noted that we received extra income in loose offering, building use, benevolences, designated and special funds, including: Myrtle Grant, environmental bequests, Solar Panel Fund, designated memorial gifts, Keister backpack program, special offerings, the Skip Whitmore Fund, etc. However, we also had additional maintenance and repairs expenses, including unanticipated replacement of the sanctuary roofing.

**2023 Budget**

The budget for 2023 was presented as approved by the Session on January 14, 2023:

Projected Income vs. Budget

Pledges $ 258,866

Loose Offering $ 1,500

Building Use $ 200

Potential Pledges $ 26,480

**Projected Income** $ 287,046

**Budget** **$ 308,614**

**Projected Income ve. Budget ($ 21,568)**

**Designated Funds Carry-Over $ 56,558**

|  |  |  |
| --- | --- | --- |
| **Comparison Budgets** | | |
|  | **2022** | **2023** |
| Pastoral Services | $ 104,358 | $ 113,533 |
| Staff Personnel | $ 87,984 | $ 85,349 |
| Building & Grounds | $ 10,000 | $ 9,500 |
| Admin & Operations | $ 53,589 | $ 59,462 |
| Benevolences/Discipleship | $ 33,720 | $ 33,220 |
| Pastoral Care | $ 1,300 | $ 1,300 |
| Trinity House Churches, Mission Groups | $ 6,300 | $ 6,250 |
| Environmental Bequests | ----- |  |
| **TOTAL** | **$ 297,251** | **$ 308,614** |

Linda shared a chart explaining the breakdown of the 2023 budget. Significant factors included:

Extensive support for local, national, and international mission and outreach:

House Churches, Marks Groups

Backpack Programs

Support for Honduran mother and child

Afghan Refugee Program at Massanetta Springs

Special offerings

Scholarships

Centering Space – Myrtle Project

Environmental Projects Completed in 2022:

Bio-retention basin

Increased solar capacity and efficiency

Renovation of HVAC system

Sanctuary roof repair started

**2022 Reserves and Special Funds**

1. Church Account – Long-term **$ 87,484.61**
2. Church Account – CMA **64,627.74**
3. Church Account – Regular **----------**
4. Music Endowment **23,532.56**
5. Skip Whitmore Fund **50,983.26**
6. Parish Nurse **10,802.51**
7. Memorial Garden **10,536.30**

**Total December 31, 2021 $ 382,470.76**

**Total December 31, 2022 $ 247,966.98**

Members of the Finance Team responded to questions from the congregation about budget details.

Stephanie excused herself and Rick Comstock, Corporation President, assumed the role of moderator. Rick provided the following information:

**Pastor’s Terms of Call**

$113,533 - Total Pastoral Services:

* 1. $38,720 - total base salary
  2. $33,048 - housing allowance
  3. $1,500 - continuing education
  4. $3,000 - auto, travel, and professional expenses (fixed limit)
  5. $5,490 - one half of FICA at 7.65%
  6. $30,225 – insurance, includes
     1. annuity
     2. health insurance
     3. medical reimbursement
     4. pension
     5. dental insurance

1. $1,300 – wellness
2. ($250 – sabbatical escrow)
3. 4 weeks of paid vacation

Coming from the Session, no second was needed. After discussion, the Pastor’s Terms of Call was approved unanimously.

Looking ahead to this year, Linda noted that:

1. budget details will be presented in the Nous,
2. interim finance reports will be shared periodically in the Nous,
3. a copy of the detailed budget will be available for review in the church office, and
4. stewardship will be a regular focus throughout the year.

**Election of Nominating Committee**

Stephanie noted thatSession members previously elected to the Nominating Committee on January 14 were Jason Brown, chair, and Virginia Healy. Mary Lou McMillin nominated the following persons to fill the remaining three vacancies: Melodie Davis, Stephanie Gardner, and Paul Klemt. John Henderson moved to close nominations; Rick Comstock seconded. All nominations were unanimously approved.

Stephanie called a brief recess of the congregational meeting to begin the Corporation Meeting.

**Corporation Meeting**

President Rick Comstock reminded the congregation of the responsibilities of the Corporation, which are to receive, manage and/or transfer real or personal property for the congregation – only after congregational approval. The only actions in 2022 were to sign Trinity’s application for a Presbytery Investment Loan Project (PILP) and a grant application with the City of Harrisonburg for assistance with the drainage basin work and project construction contracts as approved by the Session.

The Corporation Board includes:

Trustees – Ruling Elders (Current Members of Session)

President – Representative of Finance Team

Secretary – Clerk of Session

Treasurer – Church Treasurer

Election of Corporation Trustees:

Ruling Elders:

Class A (2023) –Mark Facknitz, Nancy Hopkins-Garriss, Rick Orem, Patti Warner

Class B (2024) – Jason Brown, Rick Comstock, Kandy Grant, Virginia Healy

Class C (2025) – Dane Byers, Mark Dewey, Mary Lou McMillin, Susie Phend

Election of Corporation Officers:

President – Rick Comstock (as Member of the Finance Team)

Secretary – Linda Bradley (as Clerk of Session)

Treasurer – Jeannie Klemt (as Church Treasurer)

Jessi Brown moved that we elect the slate of Corporation Trustees and Corporation Officers as presented. John Henderson seconded. Approved.

Virginia Healy made, and John Henderson seconded, a motion to adjourn the Corporation Meeting. Approved. Stephanie then resumed moderating the Congregational Meeting.

Stephanie asked for a motion to allow the Session to approve the Congregational and Corporation Meeting minutes at its next meeting. Frances Sale moved, and Jessi Brown seconded. Approved.

Stephanie asked for a motion to close the Congregational Meeting. Rick Comstock made, and Mary Lou McMillin seconded, the motion. Approved. Stephanie closed the meeting with prayer at 12:15pm.

Respectfully submitted,

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Linda Bradley, Clerk of Session Stephanie Sorge, Moderator