**Trinity Presbyterian Church**

**Annual Meeting of the Congregation and Corporation**

**Hybrid (Zoom and In-Person)**

**January 26, 2025**

Stephanie Sorge, Moderator, called the meeting to order with prayer at 11:20am. A quorum was present.

The purposes of the meeting were to hear the annual Financial Report, approve the Pastor’s Terms of Call, elect a Nominating Committee, and conduct the yearly Corporation Meeting.

Stephanie reported that the Session had reviewed and approved the minutes of the January 28, 2024 Congregational and Corporation meetings at its regular meeting on February 18, 2024.

Linda Bradley, as chair of the Finance Team, shared the following information:

**2024 Financial Report**

Budgeted expenses $ 309,618 Actual expenses $ 347,357

Projected Income $ 262,866 Actual Income $ 695,002

She noted that we received extra income in loose offering, building use, benevolences, designated and special gifts, several undesignated bequests, our special offerings, Keister and Bluestone backpack programs, Open Doors, etc.

**2025 Budget**

The budget for 2025 was presented as approved by the Session on January 11, 2025 *[note that these figures have been updated since that meeting and represent a slightly lower total budget and projected deficit than originally presented]*:

**Projected Income**

Pledges $ 255,958

Loose Offering $ 1,500

Building Use $ 1,500

Potential Pledges $ 16,100

**Projected Income** **$ 275,058**

**Budget** **$ 327,948**

**Projected Income vs. Budget**  **($ 52,890)**

|  |  |  |
| --- | --- | --- |
| **Comparison Budgets** | | |
|  | **2024** | **2025** |
| Pastoral Services | $ 116,901 | $ 125,604 |
| Staff Personnel | $ 77,374 | $ 82,142 |
| Building & Grounds | $ 17,800 | $ 18,200 |
| Admin & Operations | **$** 55,823 | $ 59,183 |
| Benevolences/Discipleship | $ 33,520 | $ 34,170 |
| Pastoral Care | $ 1,300 | $ 1,750 |
| Trinity House Churches, Mission Groups | $ 6,900 | $ 6,900 |
| **TOTAL** | **$ 309,618** | **$ 327,949** |

Significant factors in the 2025 budget: extensive support for local, national, and international mission and outreach including: house churches, marks groups, backpack programs, support for Honduran mother and child, local refugee programs, special offerings, and scholarships.

Environmental Projects Completed in 2024: renovation of HVAC system, drainage repair, and replacement of Commons and upstairs flooring.

**Assets and Liabilities as of December 31, 2024**

Designated Special Funds $ 172,541

Cash, Reserves, and Other

Undesignated Assets $ 537,337

Total Assets $ 766,647

Total Liabilities $ 56,769

**Balance** **$ 709,878**

Members of the Finance Team responded to questions from the congregation about budget details. Nancy Hopkins-Garriss, Mark Facknitz, and Stephanie then shared our celebrations, our gratitude, and some visions for the future. More on these joys will appear in future issues of the Nous. Stay tuned!

Stephanie excused herself and Bob Schminkey, chair of the Personnel Committee, assumed the role of moderator. Bob provided the following information:

**Pastor’s Terms of Call**

$125,604 - Total Pastoral Services:

$42,956- total base salary

$36,664 - housing allowance

$ 1,000 - continuing education

$ 1,000 - auto, travel, and professional expenses (fixed limit)

$ 6,091 - one half of FICA at 7.65%

**$**36,472 – insurance, includes annuity, health insurance, medical reimbursements, pension, dental insurance

$ 1,421 –wellness

($250 – sabbatical escrow)

4 weeks of paid vacation

2 weeks of continuing education

These figures reflect 3% COLA and 4.5% merit increases, as well as a Board of Pensions required increase in medical coverage. Bob requested congregational approval of the Pastor’s Terms of Call. Coming from the Session, no second was needed. After discussion, the Pastor’s Terms of Call was approved unanimously.

Looking ahead to this year, Linda noted that:

1. budget details will be presented in the Nous,
2. interim finance reports will be shared periodically in the Nous,
3. a copy of the detailed budget will be available for review in the church office, and
4. stewardship will be a regular focus throughout the year.

**Election of Nominating Committee**

Stephanie noted thatSession members previously elected to the Nominating Committee on January 11 were Stephanie Gardner, chair, and David Carothers. Mary Lou McMillin nominated Virginia Healy to fill one of the remaining three vacancies. The following persons were self-nominated: Mark Facknitz and Mary Colleen Knapp. Rick Comstock made, and J.B. Paez seconded, a motion to close nominations. All nominations were unanimously approved.

Stephanie called a brief recess of the congregational meeting to begin the Corporation Meeting.

**Corporation Meeting**

President Rick Comstock reminded the congregation of the responsibilities of the Corporation, which are to receive, manage and/or transfer real or personal property for the congregation – only after congregational approval. There were no corporation actions in 2024.

The Corporation Board includes:

Trustees – Ruling Elders (Current Members of Session)

President – Representative of Finance Team

Secretary – Clerk of Session

Treasurer – Church Treasurer

Election of Corporation Trustees:

Ruling Elders:

Class A (2025) –Mark Dewey, Yogi Gillette, Mary Lou McMillin, Susie Phend

Class B (2026) – David Carothers, Amy Lemmons, Ginnie Reinhold, Bob Schminkey

Class C (2027) – Stephanie Gardner, Karla Irving, Mary Colleen Knapp, Lauren Strawderman

Election of Corporation Officers:

President – Rick Comstock (as Member of the Finance Team)

Secretary – Linda Bradley (as Clerk of Session)

Treasurer – Jeannie Klemt (as Church Treasurer)

Mary Lou McMillin made, and John Henderson seconded, a motion that we elect the slate of Corporation Trustees and Corporation Officers as presented. Approved.

John Henderson made, and Virginia Healy seconded, a motion to adjourn the Corporation Meeting. Approved. Stephanie then resumed moderating the Congregational Meeting.

Stephanie asked for a motion to allow the Session to approve the Congregational and Corporation Meeting minutes at its next meeting. John Henderson made, and Mark Dewey seconded, the motion. Approved.

Stephanie asked for a motion to close the Congregational Meeting. Rick Comstock made, and Mary Lou McMillin seconded, the motion. Approved. Stephanie closed the meeting with prayer at 12:17pm.

Respectfully submitted,

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Linda Bradley, Clerk of Session Stephanie Sorge, Moderator