**Trinity Presbyterian Church**

**Annual Meeting of the Congregation and Corporation**

**Hybrid (Zoom and In-Person)**

**January 28, 2024**

Stephanie Sorge, Moderator, called the meeting to order with prayer at 11:20am. A quorum was present.

The purposes of the meeting were to hear the annual Financial Report, approve the Pastor’s Terms of Call, elect a Nominating Committee, and conduct the yearly Corporation Meeting.

Stephanie reported that the Session had reviewed and approved the minutes of the January 29, 2023 Congregational and Corporation meetings at its regular meeting on February 19, 2023.

Linda Bradley, as chair of the Finance Team, shared the following information:

**2023 Financial Report**

Budgeted expenses $ 308,614 Actual expenses $ 368,229

Projected Income $ 260,566 Actual Income $ 454,096

She noted that we received extra income in loose offering, building use, benevolences, designated and special gifts, and special grants, including: Myrtle Grant, undesignated bequests, designated gifts, Massanetta Springs Building for All Campaign, our special offerings, Keister and Bluestone backpack programs, Open Doors, etc.

**2024 Budget**

The budget for 2024 was presented as approved by the Session on December 17, 2023:

Projected Income

Pledges $ 261,225

Loose Offering $ 1,500

Building Use $ 1,500

Potential Pledges $ 14,000

**Projected Income** $ 278,225

**Budget** **$ 308,618**

**Projected Income ve. Budget**  **($ 30,393)**

**Designated Funds Carry-Over $ 48,288**

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| --- | --- | --- |
| **Comparison Budgets** | | |
|  | **2023** | **2024** |
| Pastoral Services | $ 113,533 | $ 116,901 |
| Staff Personnel | $ 85,349 | $ 77,374 |
| Building & Grounds | $ 9,500 | $ 17,800 |
| Admin & Operations | $ 59,462 | **$ 55,823** |
| Benevolences/Discipleship | $ 33,220 | $ 32,520 |
| Pastoral Care | $ 1,300 | $ 1,300 |
| Trinity House Churches, Mission Groups | $ 6,250 | $ 6,900 |
| **TOTAL** | **$ 308,614** | **$ 308,618** |

Linda shared a chart explaining the breakdown of the 2024 budget. Significant factors included:

Extensive support for local, national, and international mission and outreach:

House Churches, Marks Groups

Backpack Programs

Support for Honduran mother and child

Afghan Refugee Program at Massanetta Springs

Special offerings

Scholarships

Centering Space – Myrtle Project

Environmental Projects Completed in 2023:

Bio-retention basin

Increased solar capacity and efficiency

Renovation of HVAC system

Sanctuary roof repair

**2023 Reserves and Special Funds**

1. Church Account – Long-term **$ 70,308.11**
2. Church Account – CMA **60,031.17**
3. Church Account – Undesignated Bequests **$ 125,119.90**
4. Music Endowment **26,460.51**
5. Skip Whitmore Fund **56,138.33**
6. Parish Nurse **10,277.51**
7. Memorial Garden **12,574.34**

**Total December 31, 2023 $ 360,909.87**

**Total December 31, 2022 $ 247,966.98**

Members of the Finance Team responded to questions from the congregation about budget details. Nancy Hopkins-Garriss and Mark Facknitz then shared our celebrations, our gratitude, and some visions for the future. More on these joys will appear in future issues of the Nous. Stay tuned!

Stephanie excused herself and Larry Barber, chair of the Personnel Committee, assumed the role of moderator. Larry provided the following information:

**Pastor’s Terms of Call**

$116,901 - Total Pastoral Services:

* 1. $39,959 - total base salary
  2. $34,106 - housing allowance
  3. $1,500 - continuing education
  4. $3,000 - auto, travel, and professional expenses (fixed limit)
  5. $5,666 - one half of FICA at 7.65%
  6. $31,120– insurance, includes
     1. annuity
     2. health insurance
     3. medical reimbursement
     4. pension
     5. dental insurance

1. $1,300 – wellness
2. ($250 – sabbatical escrow)
3. 4 weeks of paid vacation

Coming from the Session, no second was needed. After discussion, the Pastor’s Terms of Call was approved unanimously.

Looking ahead to this year, Linda noted that:

1. budget details will be presented in the Nous,
2. interim finance reports will be shared periodically in the Nous,
3. a copy of the detailed budget will be available for review in the church office, and
4. stewardship will be a regular focus throughout the year.

**Election of Nominating Committee**

Stephanie noted thatSession members previously elected to the Nominating Committee on January 27 were Jason Brown, chair, and David Carothers. Mary Lou McMillin nominated Lauren Strawderman to fill one of the remaining three vacancies: The following persons were self-nominated: Stephanie Gardner and Mary Colleen Knapp. Rick Comstock made, and John Henderson seconded, a motion to close nominations. All nominations were unanimously approved.

Stephanie called a brief recess of the congregational meeting to begin the Corporation Meeting.

**Corporation Meeting**

President Rick Comstock reminded the congregation of the responsibilities of the Corporation, which are to receive, manage and/or transfer real or personal property for the congregation – only after congregational approval. The only action in 2023 was to authorize Linda Bradley, secretary of the corporation, to open an estate checking account with Raymond James to receive beneficiary payments from a church member’s bequest. This account will be closed after all disbursements have been received.

The Corporation Board includes:

Trustees – Ruling Elders (Current Members of Session)

President – Representative of Finance Team

Secretary – Clerk of Session

Treasurer – Church Treasurer

Election of Corporation Trustees:

Ruling Elders:

Class A (2024) – Jason Brown, Rick Comstock, Kandy Grant, Virginia Healy

Class B (2025) – Dane Byers, Mark Dewey, Mary Lou McMillin, Susie Phend

Class C (2026) – David Carothers, Amy Lemmons, Ginnie Reinhold, Bob Schminkey

Election of Corporation Officers:

President – Rick Comstock (as Member of the Finance Team)

Secretary – Linda Bradley (as Clerk of Session)

Treasurer – Jeannie Klemt (as Church Treasurer)

Mary Lou McMillin made, and John Henderson seconded, a motion that we elect the slate of Corporation Trustees and Corporation Officers as presented. Approved.

Virginia Healy made, and John Henderson seconded, a motion to adjourn the Corporation Meeting. Approved. Stephanie then resumed moderating the Congregational Meeting.

Stephanie asked for a motion to allow the Session to approve the Congregational and Corporation Meeting minutes at its next meeting. David Carothers made, and Rick Orem seconded, the motion. Approved.

Stephanie asked for a motion to close the Congregational Meeting. Rick Comstock made, and Mary Lou McMillin seconded, the motion. Approved. Stephanie closed the meeting with prayer at 12:30pm.

Respectfully submitted,

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Linda Bradley, Clerk of Session Stephanie Sorge, Moderator