Instructions for Joining a Zoom Session

Trinity Presbyterian Church is holding virtual fellowship sessions following worship on Sundays. These sessions are hosted on the Zoom conferencing platform. The same sessions will be followed (beginning on April 19, 2020) by a nurture program entitled "Wilderness Rising – From Death to Life."

Equipment Needed

To take part in either the virtual fellowship time and/or the nurture sessions you will need to join Zoom either by your computer, electronic tablet (like iPad), or by a smart phone with a <u>forward facing</u> camera (most smart phones today have a camera that takes pictures from the back AND the front that allows you to take "selfies" or join visually in a Zoom meeting.

If you **do not** have a computer with a camera and microphone, or a tablet, or smart phone, **don't despair**! You can join the session by voice only by calling into the Zoom session on any touch-tone phone. The invitation will include (at the bottom) a list of numbers that you can use to dial into the sessions. Choose one, call in, and enter the Zoom meeting number that is listed on the invitation. You can mute your phone at any time by touching *6 (star button then the 6 button on the phone). You can raise your hand to be called on for a comment or question by toughing *9 (star button then the 9 button).

Steps to Take

- If you have already used Zoom before, all you need to do is click on the link in the invitation to the session found in an email from the church office. If you are not on the email list and would like to be added, or if you simply want to request the login, email office@trinitypresbyterianharrisonburg.org. Note that after 2:30pm on Friday this email is not checked until Monday, so after that time, email stephanie@trinitypresbyterianharrisonburg.org for the same information.

- If you have never used Zoom before then you will need to download the application (small program). You can do this by simply clicking on the link in the email (see more info above).

  1. Find the link in the email that looks like this:
     Join Zoom Meeting

https://us04web.zoom.us… (the number here will change with each Zoom session.)

Note: There is an excellent video of this whole process by the pastor of Meulenberg Lutheran Church here in Harrisonburg. Check it out by following the link on Trinity's home page or by clicking here: https://youtu.be/NoR3axym3F4.

2. When you click on this link, you will be taken to a page asking if you want to allow the computer to install Zoom. Accept the invitation and say yes to the appropriate questions. The program will install itself.

3. You then click on the link again and you will be taken to the Zoom session.

4. The next question you will be asked is if you want to join by the computer's audio. Click YES. You may also be asked if you want to join by video. Click YES.

5. You may be sent to a waiting room before being added directly to the Zoom session. This is an added security precaution.

6. Your face will appear on the screen.

7. Say HI to the anyone on and then click the microphone icon to mute yourself. This will eliminate any background noise until you are ready to speak. Then you can un-mute your microphone.

8. You have two options as to how to view the other participants:

   • You can view everyone on line in groups of 9 (3 across) by selecting the Gallery View, or

   • You can get a larger picture of just whoever is speaking by selecting the Speaker View.

   • The toggle switch is found on the left-hand side of the screen on most computers and iPads.

Again, check out the video from Muhlenberg Lutheran from the link on Trinity Presbyterian Harrisonburg's webpage.